



UNITED STATES MARINE CORPS

MARINE CORPS AIR STATION
BOX 99100
YUMA, ARIZONA 85369-9100

StaO 7220.13D Ch 1
3FC

15 APR 1998

STATION ORDER 7220.13D Ch 1

From: Commanding Officer
To: Distribution List

Subj: PROCEDURES FOR THE ADMINISTRATION OF TRAVEL

1. Purpose. To direct pen changes to the basic Order.

2. Action

a. Enclosure (1), page 2, paragraph 4, delete the first sentence and replace with "Amount authorized is stated in JFTR Table U5G-1."


b. Enclosure (1), page 3, paragraph 6.b, add "The advance must be specifically authorized by the Commanding Officer."

c. Enclosure (1), page 3, paragraph 7.a, change "Chapter 21" to "Chapter 5."

d. Enclosure (2), page 2, paragraph 3.b, delete "(21)."

e. Enclosure (2), page 3, paragraph 6.b, should read "Upon completion of travel, the member will complete the DD Form 1351-2/1351-4 (as applicable) and an electronic funds transfer authorization form, and return forms to the Disbursing Officer in the envelope provided."

3. Filing Instructions. File this Change transmittal immediately behind the signature page of the basic Order.


C. J. TURNER

DISTRIBUTION: B